

To receive a report on insurance claims and consider any actions and associated expenditure

Report to: Policy & Finance Committee

Date of Report: 6 May 2026

Officer Writing the Report: Finance Officer

Purpose of the report:

To inform members of any insurance claims made against any of the Town Council insurance policies.

Officers Recommendations

Members are asked to note the information in the report summary below.

Report Summary

A small dent was recently identified on the nearside of the Town Council's Ford Transit van (EA14 ZCZ). The cause of the damage is unknown, but it was noted during a routine daily check. The issue was immediately reported to the Town Clerk, and the insurers have been notified.

A repair quotation has been obtained totalling £1,157.00 + VAT. This includes £585 for dent repairs and £572 for a new lock set, which is required to remove the door in order to complete the repair.

The insurance excess to be paid by STC is £250.

Budgets

Budget Code: 6524 SE Vehicle Maintenance and Repair Costs

Budget Availability: £9,237

Committed Spend: £250 (insurance excess only)

Budget After Committed Spend: £8,987

Signature of Officer:

Finance Officer